

JDS Fleets Utilities India Limited

Privacy Policy

A privacy policy is a legal statement explaining how a company collects, handles, processes, and respects its customers' personal data for Business use. Privacy policy is not just a good way to build trust with but offer transparency to our customers. It is legally necessary and required as how we deal with Internal and external private data, we receive while doing business.

We obtain certain information related to our Employees, Clients and their employee, our vendors, contractors, and suppliers with whom we are working. This information we receive is purely meant to run our business and to provide services to our Clients. We use personal data information only as permitted by Indian law, and subject to the terms of our Privacy Policy. We receive information/data in connection with Employee Transport Services and provide Services, to process transactions and billing, for identification and authentication purposes, to communicate with client concerning transactions, security, privacy, and administrative issues relating to use of the Services, to improve Services, and to do something assignment client have asked us to do.

When we receive such information, we are responsible to safe guard such information. Such information should not leak to any non-related employees or a third party. Our Compliance person is responsible to maintain the information secrecy and has sole control. Only a concern Manager may check the information if required. The In-charge is trained for updating/correcting/deleting the required information and when necessary shared with authorised persons only.

In Employee Transport Services, we generally receive information of Employee Transport Roster that contain employees address and or contact numbers. We ensure that only Transport Managers/ compliance In-charge have access to this information. This information is keep changing daily as per employee transport schedule. As all such information is in online app, no paper record is kept.

To make the Privacy Policy relevant, enforced and useful for our Organization, Employees and for our Clients, we do conduct half yearly Privacy Awareness Training Program for our employees/contractors, wherein we emphasis on data privacy, confidentiality of information of our organisation and our clients. All such important data/information should not be copied / stored/ disclosed with any one.

From time to time we erase non-useful information to make space available in system. Hard copies if any are destroyed in the presence of a Manager. JDS Employees personal information is controlled by HR Manager. We do not share our employees/sub-contractors/vendors/clients information with any third party even for rewards, events, marketing and functions. Sharing any such information for any personal gain may result in termination from the job.

We are committed to maintaining the accuracy, confidentiality, and security of personally identifiable information. Our Privacy Policy can also be seen at our website: jdsmedika.com

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Approved by: Mr. Sanjay Joshi, Director